

**Pupillage Application Form**

**PLEASE READ THE BELOW CAREFULLY BEFORE COMPLETING AND SUBMITTING THE APPLICATION FORM**

Please download this form, complete it and save it as a **PDF** with the file name in the following format:

**[Your Name] 1HC Pupillage Application 2024.pdf**

e.g., Sarah Jones 1HC Pupillage Application 2024.pdf

Please then email the completed form along with the Equality and Diversity Monitoring form to pupillageapplication@1hc.com.

The Equality and Diversity Monitoring Form **will be kept separate from your application and will not feature in any decision to interview or recruit.**

Applications for pupillage open on **Thursday 2 January 2025** and close on **Thursday 6 February 2025**. No late applications will be accepted.

On receipt of your application, we will send an acknowledgement email within 5 working days. If you do not receive our acknowledgement within this timeframe, please contact the pupillage team using the pupillage application email address above.

All initial communication regarding your application will be made **via email**. Please ensure that you enter a valid email address and check your inbox regularly.

We would encourage you to proof-read your application carefully before submitting it.

**We operate a name, school, university and referee blind recruitment policy at the paper sift stage**. We do this by redacting these details before the application is passed on to the Pupillage Committee. Please do not include references to specific educational institutions in your answers except where this is specifically requested. For example, if in your answers to questions 6-11 you wish to refer to an achievement at school or university, please do so in a neutral manner that does not indicate a specific educational institution. For example, write “While I was chair of my university law society …” not “While I was chair of Hare University law society”.

## Personal Details

|  |  |
| --- | --- |
| Title |  |
| Surname/Family Name |  |
| First Name(s) |  |
| Home Address  |  |
| Correspondence Address*(If different from Home Address)* |  |
|  Telephone number |  |
|  Email address |   |
| Inn of Court  |  |
| Membership status and number |  |

1. **Accessibility**

*We are committed to equal opportunities and diversity and aim to ensure that everyone who wishes to do so can participate fully in our pupil selection process. Are there any arrangements which we will need to make if you are invited to attend an interview? For the avoidance of doubt, there is no requirement to disclose such information, and* ***any information disclosed will not be used as part of the selection process.***

## Secondary education

Please provide details of ‘A’ levels (or equivalent)

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Institution** | **Qualification** | **Grade** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Further education

## Please provide details of your undergraduate and post-graduate degree(s), as well as GDL (if applicable) and BPC.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Institution** | **Qualification type** | **Grade** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Scholarships, prizes and awards

Please give details of any relevant awards, prizes or scholarships that you have received.

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Awarding Institution** | **Name and details of award** | **Monetary value (if any)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## Law-related experience

Please detail any law-related experience you obtained outside of your studies. You may wish to include mini pupillages, work experience, marshalling, volunteering, paid employment, etc.

|  |  |  |
| --- | --- | --- |
| **From / To** | **Organisation**  | **Position and responsibilities (maximum 30 words)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Other relevant experience

## Please set out any other relevant experience, for example, paid employment or voluntary roles.

|  |  |  |
| --- | --- | --- |
| **From / To** | **Organisation**  | **Position and responsibilities (maximum 30 words)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Why do you want to undertake pupillage at 1 Hare Court? (*max. 200 words*)

## Briefly summarise a recent judgment, relevant to Chambers’ specialisms, that is of interest to you. What makes this case interesting or significant? (*max 300 words*)

##

## “Non-married cohabiting couples should have the same rights and protections as married couples.” Discuss (*max 300 words*)

## *Please note that there is no need to make specific reference to case law or legislation in your answer.*

## Please set out any extenuating circumstances which you consider relevant to your application (*max. 150 words)*

## *Please note that this is an optional part of the application form, and there is no requirement to complete it. We simply wish to give applicants an opportunity to provide additional context to an aspect of their application, if they consider it necessary to do so.*

Declaration

I confirm that the contents of this application are true to the best of my knowledge and belief.

Signed

**………………………………………………………….**

(Please type name/import digital signature)

## Please set out the name and contact details of up to two referees. References will be required in the event that you are invited to interview.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and organisation** | **Professional address** | **Email** | **Telephone** |
|  |  |  |  |
|  |  |  |  |